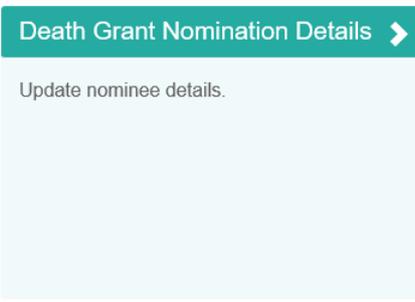


How to update your Death Grant Nomination Details online

You can now update your nomination details online, to do this you will need to log in to your pension online account.

Once you are logged in select  on your dashboard.



Death Grant Nomination Details >

Update nominee details.

Then select Death Grant Nomination Details
Here you will see your nominations and will be able to update them.

Death Grant Nomination Details

Amend your spouse/child/dependent nomination details in the relevant boxes below and click the Submit button. The new details will supersede current nominations.

Spouse Beneficiary

Spouse Name: howdee partner x ✓

Date of Birth: dd/mm/yyyy ✓

Proportion: 0 %

Date of Marriage: dd/mm/yyyy ✓

Contact Details: Address line 1 and postcode

Clear Spouse Entry

Child Beneficiaries

Name: my wee burn ✓

Date of Birth: dd/mm/yyyy ✗

Proportion: 0 % ✓

Contact Details: Address line 1 and postcode

Dependant Beneficiaries

Name: depend on me ✓

Date of Birth: dd/mm/yyyy ✗

Proportion: 0 % ✓

Contact Details: Address line 1 and postcode

To update your nominations please add the name and date of birth of the person and the proportion you wish to nominate them for. Please ensure all nominations total 100%. Once you have updated your nominations please select Submit at the bottom of the page.

Please note

- Historically Lancashire/Cumbria death nominations have always been filled in in the Dependants section, if you wish you can add your spouse details up the top in the Spouse Beneficiary section, please remove them from the dependant beneficiaries' section once you have done this.
- The date of birth of existing nominees may not have been recorded and this will be highlighted in red. If you change a nomination you will be prompted to complete the details in full for all nominees.
- If you wish to nominate a charity etc. you will need to add a dummy date of birth such as 01/01/1901 as the date of birth is a mandatory field.
- If you wish to remove a nomination completely, please select the



button or the



button next to each nomination and this will

remove the nomination.